



Open Your Career to a New Horizon

Join a world leading group specialized in trade receivables management.

Coface's mission is to facilitate global business-to-business trade by offering its 120,000 customers four business lines to fully or partly outsource trade relationship management and to finance and protect their receivables: **credit insurance, factoring, ratings and company information and receivables management**. Thanks to the worldwide local service delivered by 7,000 staff in 65 countries, over 45% of the world's 500 largest corporate groups are already customers of Coface. Coface is a subsidiary of Natixis whose share capital (Tier 1) was 11.7 billion euros end December 2007.

Coface is expanding its Hong Kong team with the following position:

Assistant Accountant

Job Duties:

- independently handle full set of accounts, month end closing, accounts reconciliation and year end closing of financial reports
- assist in analyzing financial statement and other related reports
- assist in preparing management reports
- maintain updated accounting books and records
- perform accounting related duties as required
- manage daily transaction input to the accounting system
- participate in business ad hoc projects when necessary

Requirements:

- diploma in Accounting
- at least 2 years solid experience in handling full set of accounts
- good knowledge and hands on experience in Window based software
- excellent communication skills and be able to work across functions
- have good initiative, be independent yet with good team spirit
- organized with good planning and time management and attentive to details
- good command of English and Chinese (Cantonese and Putonghua)

We offer 5-day working week, medical benefits, attractive remuneration package and excellent career path to the right candidate. Interested parties please send detailed resume stating current and expected salary, and available date to hrdept@coface.com.hk.

Personal data collected will be used for recruitment purpose only.